



Board of Directors
August 25, 2025
Meeting Minutes

Members Present:

OFFICERS PRESENT:

President: Patty Companik
Vice President: Mark Reaves
Secretary: Ruth Halpin
Treasurer: Stephen Conti
Past President: Jeff Fay

DIRECTORS PRESENT:

Addison: Jennifer Lucia
Bennington: Carol DeJohn
Caledonia: Bruce Carlson
Chittenden: Pat Poulin
Essex: John Hull
Franklin: Mike Burns
Grand Isle: Wade Lockerby
Lamoille: Dustin Turner
Orange: Juliann Sherman
Orleans: Roger Gosselin (not present)
Rutland: Mike Stewart
Washington: Jeff Halpin
Windham: Michael Garber (Not Present)
Windsor: Doug Jacobs

STAFF PRESENT:

Executive Director: Cindy Locke
Trails Administrator: Matthew Tetreault
Media Manager: Beth Flint
Programs & Trails Manager: Mandy Dwinell
Office Manager : Tina Bedard
Finance Manager: Sheila Fenoff-Willett (not present)

GUESTS:

Ed Hebebrand; Caledonia County Alt. Director, Greg Rouleau; Washington County Alt. Director, Stan Choiniere; Windsor County Alt Director, Ivor Stevens; Windham County Alt Director, Mike Koehler; Orleans County Alt. Director, Mike Mutascio; Lunenburg Polar Bears, Ed Taube; E.A.S.T. Club, Don Raginski; Vernon Club, Peter Noble; Guilford Club, Chris Wasserlin, Guilford Club

President Patty Companik called the meeting to order at 6:02pm

APPROVAL OF AGENDA

Lamoille County moved, and Rutland County seconded, to approve the agenda as presented. **MOTION CARRIED**

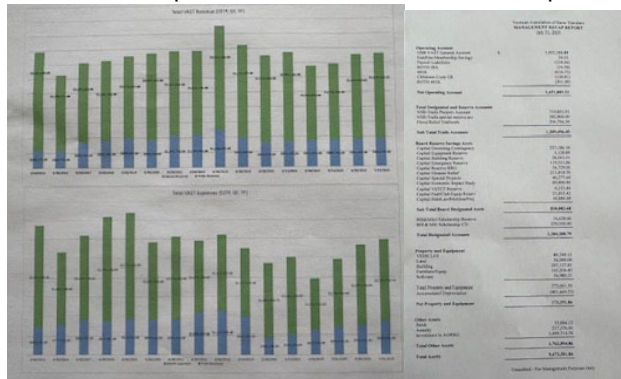
SECRETARY'S REPORT

Essex County motion to approve, Lamoille County seconded to approve Secretary's Report as presented. **MOTION CARRIED**

TREASURER'S REPORT

Essex County moved, and Windsor County seconded to approve the Treasurer's Report as presented. **MOTION CARRIED**

Treasurers Report was sent to the board in the packet



UNFINISHED BUSINESS

1. Waterbury Suspension Bridge- Jeff H

No Update, no response to repeated emails.

2. Map gears App- Matt/Cindy

Checked in a month ago- Matt to Nudge Mapgears again soon.

3. GPS Units (pilot)- Matt/Cindy

Reached out to 4 vendors to do Beta testing. Areas and clubs to be used for the testing have been determined. When full list have answered back, Mandy and Matt to report more then.

4. Clothing- On demand Shopping- Mandy/Cindy/Patty

Mandy is working on the financial analysis and will share when the info is compiled.

5. Clubs- Not in Good Standing updates

Letter and Supporting doc's sent to impacted clubs & board,- Cindy/Patty

1. E.A.S.T.- Rutland

2. B.E.S.T.- Rutland

3. Guilford- Windham

Motion Action Items:

1. Express in written correspondence to the VAST office why they would like to come out of Not Good Standing Status.

2. Present a management Plan to the Biard of Directors at a VAST BOD Zoom meeting. Come to the BOD meeting and outline your plans to move forward.

3. Complete the 2025 Grooming analysis and their log sheets.

4. These requests of the clubs have to be completed by September 1, 2025 to be considered to be put back in good standing.

1. E.A.S.T- Ed Taube, President from E.A.S.T and Rutland County Director, Mike Stewart were on the meeting. They presented that the Log sheets have been completed and sent to the office. The Grooming Analysis is finished, and the Management plan **was** read and presented to the BOD. Both will be sent to the Office before September 1, 2025.

Essex County Makes a motion, Lamoille County seconded to put E.A.S.T. back in good Standing provided they submit the Grooming analysis and management plan to the Office prior to September 1, 2025. MOTION CARRIED.

2. B.E.S.T.- Rutland County Director Mike Stewart explained he has tried every form of communication with this club. Poultney and E.A.S.T. clubs will be cut off if B.E.S.T. is no longer a club. Rutland County to have a meeting in September to have President Patty to attend and come up with a Plan B, with the possibility of shifting trails to other clubs. There are about 9 miles of concern with this area. No action by the Board was taken- club remains in Not Good Standing status.
3. Guilford- Peter Noble and Chris Wasserlin on the meeting from this club. The Grooming logs and analysis have been submitted. A letter from Peter was sent in and gone over for the board, and he will take responsibility to be compliant in the future. Don Raginski was also on the meeting from Vernon, whom will be cut off if Guilford is Not in Good Standing. He is willing to help provide support as well. All four action items were met.

Lamoille County makes a motion, Essex seconded to put the Guilford Pitstoppers back in Good Standing. MOTION CARRIED.

NEW BUSINESS

1. Loan Guarantee for Green Mountain Roamers/ Topsham Ridge Runners.

Green Mountain Roamers are requesting a loan guarantee for \$20,000 over 5 years, with an annual payment of \$5,450 for a 1999 Piston Bully. **Lamoille County makes a motion, Essex County seconded to approve the loan guarantee to the Green Mountain Roamers. MOTION CARRIED. With Washington County abstaining.**

Topsham Ridge Runners are requesting a loan guarantee for \$23,327.62 over 4 years, with an annual payment of \$7,523 for a Trail Paver Drag. **Essex County makes a motion, Lamoille seconded to approve the loan guarantee to the Topsham Ridge Runners. MOTION CARRIED. With Orange County abstaining.**

2. Annual Meeting- Jen/Cindy

A few dealers are set to attend the annual meeting. There will be a Vintage Groomer and some Vintage sleds coming as well. Meeting to be held at Addison County Field Days venue. They are coming under budget so Lunch will be free this year. There will be a 50/50 Raffle/ Registration at 10 am, Pre-meeting will be held 10:30-11:15. Photo at 11:15 and lunch from 11:30-12:30. Annual Meeting will start at 12:30.

3. September BOD meeting- immediately following the Annual Meeting

Meeting to be held right after the Annual meeting. Items to decide on, any TMA increase, and what weekend to designate as the \$25 weekend.

TRAIL ADMINISTRATOR'S, PROGRAM AND TRAILS MANAGER & ED REPORT- Mandy, Cindy and Matt
All reports sent in packet. A Report for the VAST 3 Day TMA Conversion was emailed to the board earlier today.
December 15th will be an in person Christmas BOD meeting at a Hall in Barre, more info to follow.
Enews to be coming out on 8/27, to remind clubs must have an order in for signs to be picked up at Annual meeting by Wed, September 3rd at 4:00. Deadlines are all on the back of the agenda.

COMMITTEE & OTHER MEETING REPORTS- any questions/discussion-

Committee Chairs send a report to be included with the board packet ahead of time.

OTHER:

MOTION TO ADJOURN:

Lamoille County makes a motion, Essex County seconded to adjourn meeting, MOTION CARRIED.

The Meeting was adjourned at 7:08

Respectfully submitted,
Ruth Halpin, Secretary.